

EMPLOYMENT OPPORTUNITY - Vacancy Announcement No. 2016-04

The U.S. Embassy has an opening for a Foreign Service National (FSN) Security Investigator position. The successful candidate will be required to obtain a security clearance and undergo a medical examination.

BASIC FUNCTION OF THE POSITION:

- Conducts routine and complex criminal investigations involving the production, sale and/or use of counterfeit documents for the purpose of human smuggling and/or human trafficking.
- Builds relationships with middle to high level GOB officials, develops criminal cases and work with these contacts to bring criminal charges against document vendors, human smugglers and human traffickers in accordance with Belizean and U.S. laws.
- Will coordinate with the Embassy's Consular Fraud Prevention Unit to build cases against individual subjects and criminal enterprises that produce, sell or use counterfeit documents for the purpose of fraudulently obtaining U. S. visas and illegal entry into the U.S.
- Gives official statements on behalf of the U.S. and be required to testify in court, if needed.
- Will develop and conduct relevant criminal fraud investigation training for local officials.
- Responsible for completing detailed and timely written reports on investigations.

QUALIFICATIONS REQUIRED:

- Completion of a bachelor's degree is required. The field of study should be related to law enforcement, security, military or political science. The field of study may also be related to economics, legal studies, business management or business administration.
- Four years' experience in the field of security, military or investigation is required. Two of the four years of work experience should be as a Belizean law enforcement officer (to include the Belizean Defense Force, Belizean Immigration and Nationality, Belizean Customs, Special Branch and the Criminal Investigations Branch).
- Level IV (fluent working knowledge) speaking/reading/writing English is required.
- Level II (limited working knowledge) speaking/reading/writing Spanish is required.
- Must be proficient in Microsoft Office and computer applications.
- A valid Belize driver's license is required. (Applicants must include a copy of their valid Belize driver's license with the application.)

Note 1: This position includes incidental driving responsibilities. To meet our Safety and Health Environment Management Policy, incidental drivers must be 25 years or older and must be able to pass an incidental driver's physical examination. The selected applicant must have this certification in place prior to receiving a final offer of employment.

Note 2: Per USG regulations, an FSN Security Investigator incumbent is a locally hired Foreign Service National. The selected incumbent must be able to testify in Belizean court against criminals, and be expected to have a high understanding of Belizean law as it pertains to document fraud, alien smuggling and human trafficking.

WHO MAY APPLY: Anyone who is eligible for appointment under Belize's local laws. Applicant must be in possession of a Belizean social security card valid for employment and/or a resident/work permit.

HOW TO APPLY: Interested candidates must submit the following in order to be considered for the position. 1. Universal Application for Employment (UAE) form (DS-0174); plus 2. Any other documentation (e.g., essays, certificates, awards, licenses, copies of degrees earned) that addresses the qualification requirements of the position as listed above. Candidates who claim

U.S. Veterans preference **must** provide a copy of their Form DD-214 (member-4 copy) with their application.

SUBMIT APPLICATION TO: BelmopanJobs@state.gov. All applications must be signed and scanned. **ONLY** electronic applications will be accepted. To view the DS 174-Universal Application for Employment form (UAE) and application instructions, please click on http://belize.usembassy.gov/job_opportunities.html. Your e-mail must state the vacancy title and vacancy announcement number in the subject line, example: FSN Security Investigator, Vacancy Announcement No. 2016-04. E-mails received without the appropriate subject line will not be considered.

A copy of this advertisement, the position description and the required application form (DS-0174) are posted on the Embassy's website at http://belize.usembassy.gov/job_opportunities.html. The deadline for submitting applications is Friday, March 11, 2016. Applications will not be accepted after March 11, 2016.